



# Nursery Notelet

Date: Week beginning  
17th October 2016

## This week...

- \* We will be continuing our phonics learning ~ revising s a t p & i and learning letter 'n' sound
- \* Monday 17th October (morning) ~ Police to visit Nursery to talk to the children
- \* Monday 17th October (afternoon) ~ Trip to Norwich Playhouse to see 'Shark in the Park'. If your child is attending Nursery in the morning please send them with a packed lunch which we will eat around 11.30 before the theatre trip.
- \* Tuesday 18th Oct: School photos (individual & with siblings). Nursery usually go first at 9.30am. All children welcome to come to have their picture taken ~ please speak to Mrs Farrow if this is not usually your child's day to attend
- \* Thursday 20th Oct: Next visit to the woods has been rescheduled to Friday!
- \* Friday 21st Oct: Next visit to the woods! Also this is the last day of half term. Nursery re-opens Mon 31st Oct. Enjoy the holiday everyone :)

## Next week....

- \* Monday 31st October ~ Mrs Farrow PPA (afternoon session) Mrs Quinn to cover
- \* Friday 4th November ~ Next hall session: apparatus
- \* We will be continuing our phonics learning ~ revising s a t p i & n and learning letter 'c' sound

## A note from home



## Inside Story Headline

This story can fit 150-200 words. One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports. While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics but try to

keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you're finished writing your newsletter, convert it to a Web site and post it.



Caption describing picture or graphic.

## Inside Story Headline

This story can fit 100-150 words. The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earn-

ings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

**"To catch the reader's attention, place an interesting sentence or quote from the story here."**

## Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you're trying to convey. Avoid selecting images that appear to



Caption describing picture or graphic.

be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.

Once you have chosen an image, place it close to the article. Be sure

to place the caption of the image near the image.

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## Date

Primary Business Address  
Address Line 2  
Address Line 3  
Address Line 4

Phone: 555-555-5555  
Fax: 555-555-5555  
E-mail: someone@example.com

## Business Tagline or Motto



## Organization

## Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

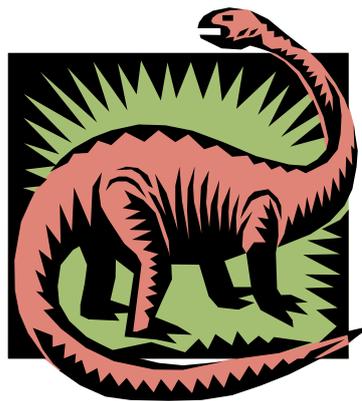
If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.



Caption describing picture or graphic.