

SJSA AGM – 12/05/2017

1 – Present

Attendees – Michelle Hurren **(MH)**

Natasha Bradley **(NB)**

Regan Shipley **(RS)**

Rebecca Quinn **(RQ)**

Suzanne Adams **(SA)**

Paula Mayes **(PM)**

Donna Green **(DG)**

Ewelina Weston **(EW)**

2 – Apologies for Absence

Chrissie Richardson – **(CR)**

Rachel Blake (**RB**)

3 and 4 – Minutes and Matters arising from the minutes –

- Minutes from last meeting not available however these had been emailed round previously and will be resent with these minutes – **CR**

5 – Trustees report 2015/2016

- Everyone present given a copy.
- Achievements – Disco, DVDs, Ice Rink, Christmas trees, Christmas shopping event.
- £10,000 raised.
- £24,215,27 turnover.

***QUERY * Please check figures as expenditure and net do not add up to turnover. Difference needs clarifying – MH**

6 – Treasurers report for the year ending 31st Aug 2015

- Financial statements pages 3 and 4.
- Cake sales – Now run by class teachers. SJSA will match what is made.
- Former treasurer (Martin Law) not present to explain report. Please see report for details.
- Financial recording must be tighter - **MH**

****QUERY** - Difference in Christmas shopping event - £634.70 (2015) £149.31 (2016) – MH**

7 – Appointment of an independent Examiner of Accounts for the year ending 31 Aug 2017. (Nicky Nicholls has agreed if accounts are provided no later than end of Sep 2017)

- File of all minutes to be kept in school for any child/parent to read – **CR** will ask Mrs Steele to create an online file to send all minutes to once emailed.
- Expenses need to be claimed promptly with correct form and receipts etc...
- Nicky Nicholls – has kindly agreed Audit role – Thank you.

8 – Election of Officers and Trustees of the Committee

- **Chair – R.Shipley**
- **Vice Chair – N.Bradley**
- **Secretary – C. Richardson**
- **Treasurer – M.Hurren**
- **Ordinary – Donna Green, Naomi McKibbin, Ewelina Weston, Paula Mayes, Andy Wells, Rachel Blake.**

Thankyou to MH for all her hard work as chair.

9 – Confirmation of trustees – all appointed.

10 – Any other business –

- Some future ideas discussed.
- £150 offer of DVD making equipment from David Redding.
- Spring disco – Thursday 25th May

11 – Date of next meeting – June 19th – 9am.

